

International Society for Forensic Genetics

January 2025\_v02

## INSTRUCTIONS FOR ACCESSING AND MANAGING THE MEMBER PROFILE ON THE WEB

HOW TO ACCESS YOUR MEMBER PROFILE PAGE

- 1. Open the ISFG webpage at <a href="https://www.isfg.org/">https://www.isfg.org/</a>
- 2. On the top right-hand corner, click on "Sign in"

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MEMBERSHIP	ABOUT	WORKING GROUPS	MEETING	PUBLICATIONS	LINKS	MEMBERS AREA		
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3. The login page opens. Place your email address (or login name) and your password. Click OK. If you do not remember your self-selected password, you may request a new one by using the option "Recover it" from the login screen.

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## MANAGING YOUR MEMBER PROFILE PAGE

1. After successful login, a new page will open with access to the members area. In this section, you have access to documents and information restricted to ISFG members, namely online journal access to FSI Genetics, Newsletters, Fellowships, etc.

<b>International Society for Forensic Genetics</b>	🏦 John Doe 🔗 Sign off
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MEMBERS AREA In these pages you will find all information about our society (newsletters, minutes, full publications by the ISFG commissions and working argups, other announcements), @free online access to FSI: Genetics, access to the	
PDF version of our congress proceedings, and a ⊕searchable database with names and addresses of all members.	CONFERENCES
EMember Search ENvesletter SFG Documents Education	
Peter M. Schneider ISFG Fellowships Feedback on website	

2. To access your personal profile page, you must click on your name on the top righthand corner of this webpage.

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In these pages you will find all information about our society (newsletters, minutes, full publications by the ISFG commissions and working groups, other announcements), <b>Tree online access to FSI: Genetics</b> , access to the PDF version of our congress proceedings, and a Tsearchable database with names and addresses of all members.	CONFERE CES
	Click on your name to enter your personal profile page



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3. On your profile page you will find information regarding payment of your fees. Here, you may download the receipts from previous payments. Also, if you have fees due, you will see the following message with a link to proceed with the online payment: "Pay your annual membership fee(s) for "year", which is EUR XX.00".

Please note that payment of fees may also be carried out by bank transfer. Please read all the available information on this webpage, carefully.

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- 4. If you scroll down this webpage, your personal information is shown. Here you can edit and update your personal information and decide what may be displayed to others.
- 5. Finally, if you wish to cancel your membership, you can do so by clicking the link on the bottom of your personal profile page (on the sentence "I want to cancel my ISFG membership.")

If you have problems accessing your profile page, please send an email to <u>board@isfg.org</u>.